

# ABSTRACT SUBMISSION GUIDELINES

**Deadline for submissions: 09.00 CET - Monday 24 February 2025**

We invite abstracts for presentation at the 2025 conference dealing with all aspects of medicines development in humans and the drug life cycle in general. The presentation of data provides the opportunity for scientific interaction and discussion with a highly informed audience.

Submissions will be considered by our abstract committee. Accepted abstracts are to be presented as posters at the conference. A prize is being offered for the best poster. The winner of the poster prize award will be announced at the Conference Dinner on 22 May 2025.

Three abstracts will be selected by the abstract committee for oral presentation on Friday morning 23 May, 2025. The best oral presentation will be selected by audience vote and the prize for best oral presentation awarded by the President.

Accepted abstracts will be published in the Final Programme Book and made available on the EUFEMED website and Healixia websites.

## PREPARING YOUR ABSTRACT

- Aim to capture the conference committee's interest.
- Be clear and concise.
- Check the abstract carefully, or better still, ask a friend or family member who doesn't know the work to check it for spelling, grammar, readability and clarity.

## TITLE

The title of your abstract should be succinct yet clearly describe the content of the work. Use sentence case (i.e., capitalise the first letter of the sentence and make the rest lower case except in the case of proper nouns and acronyms). Do not use any abbreviations in the title. The titles of accepted abstracts will be published in the final conference programme and on the conference website. You should adhere to the original title and content of the abstract when presenting.

## ABSTRACT CONTENT

1. Abstracts should not exceed **250 words**.
2. Abstracts may be reduced in size for printing, so all lettering, symbols, tables, graphs and lines should be clear and distinct. Limit the number of graphs/tables: either 2 tables, 2 graphs or one of each.
3. Do not include author names in the title or body of the abstract because a "blind" reviewing process is used.
4. Abstracts must be submitted in English.

## GENERAL STYLE GUIDELINES

1. Abstracts should be structured under appropriate headings for the nature of the work, e.g.:
  - a. Purpose/Background/Objectives
  - b. Methods
  - c. Results
  - d. Conclusions
2. Use standard abbreviations only and place any unusual abbreviation in parentheses after the full word the first time it appears.
3. Use generic names of drugs.

4. If reference is made to proprietary products or equipment, the manufacturer's name and location should be included in parentheses.

## **REFERENCES**

References should be listed in the separate box provided in the abstract submission system.

- References should be kept to a minimum and should be consistently and accurately presented in Vancouver style.
- References should be numbered in the order in which the citations appear in the text.
- The reference list is not included in the word count but the citation numbers within the abstract are.
- Only sources referred to in the text should be included.

## **PRESENTATION TYPE**

All accepted abstracts will be presented as poster. The abstract committee will make the final decision on the abstracts which are also accepted for oral presentation.

## **EMAIL ADDRESS**

Please supply a contact email address for publication in the book of abstracts.

## **BIOGRAPHY**

Please supply a brief biography for the principal author (max. of 100 words).

## **AUTHORS**

Give first name initial, first name, last name and institution name (place of work or location where work was carried out) of main authors associated with the abstract. Omit degrees, titles or appointments.

If you have any questions regarding submitting an abstract, please contact: [info@eufemed-healixia-conference.com](mailto:info@eufemed-healixia-conference.com)